

Louisiana Association of Student Nurses
Executive Board Meeting
June 19th, 2004- LSNA Office

Meeting is called to order by LASN President Aimee Davis at 10:05 am.

Roll Call conducted by LASN secretary Nicole Dispenza.

Board members present: President- Aimee Davis
 Secretary- Nicole Dispenza
 Treasurer- Staci Love
 Region I Director- Ryan Moore
 Region II Director- Bridgette Robertson
 Region III Director- Chanal Brown
 Horizon's Editor- Trgyve Olson
 LSNA Consultant- Patricia LaBrosse

Members absent: Ana Depuy-Region IV director, Brandi Simmons- Special events Coordinator, Andranecia Cox-Parliamentarian, Jeffrey Hamilton- Presidential Consultant

Quorum: Nicole Dispenza, LASN secretary declares quorum as 5 out of 7 voting members

Motion 1- I move that we accept the agenda as a working agenda for Saturday June 19th, 2004.

Submitted by Staci Love seconded by Bridgette Robertson.

Action: moved- Motion passed at 10:14m.

Motion 2- I move that we accept the May 22nd, 2004 minutes with editorial changes.

Submitted by Bridgette Robertson seconded Staci Love

Action: moved- Motion passed at 10:15 am

Topic: Financial report from Staci Love, LASN Treasurer

Discussion: LASN current savings account balance is \$6,603.82. The current checking account balance is \$23,001.14. The current budget status (for each board member) is passed out to each LASN board member at this meeting. The money for each LASN board member budget is deducted from the LASN checking account. Aimee Davis, LASN president notes her current budget is for vice president and it needs to be corrected for president budget.

Topic: Mileage price compensation per mile

Discussion: Staci Love, LASN treasurer proposes to reconsider 20 cents per mile and increase it to thirty cents per mile due to increasing gas prices (and current gas prices). Ms. Labrosse discusses her opinion in favor for increasing compensation to 30 cent per mile due to high gas prices and also due to being a student organization and making it favorable for future student LASN board members to run for office. Aimee discusses the price of increasing the compensation would have to be considered for a full board versus what the current board is. Staci discusses that the board members from last year did not come close to acquiring their budgets.

Topic: Cellphone/Telephone compensation

Discussion: In order for a board member to be reimbursed for telephone calls, a copy of the phone bill statement needs to be given to Staci. The board member should highlight what phone calls to the side and write what the discussion of the phone call was about. Aimee discusses about minutes going over and total charges for each different board member. Aimee suggests using an average of minutes costs for figuring out phone bill compensation. It will be figured out by the submitted phone bill, looking at total minutes on the bill and dividing by cost of bill to figure out the average rate of cost per minute for each phone call.

Motion 3- I move that we approve an increase in mileage reimbursement to thirty cents per mile.

Submitted by Trgyve Olson seconded by Christina Erwin

Action: moved-Motion passed at 10:31 am.

Motion 4-I move that we accept the financial reports with editorial changes.

Submitted by Staci Love seconded by Bridgette Robertson

Action: moved- Motion passed 10:43 am.

Topic: Officer reports

Discussion: Please email reports to Nicole 48 hours so she may send the officer reports a day before the meeting. Each board member should print out a copy of the last board meeting minutes as well as each board member's officer's report for the sake of saving time.

Discussion: Aimee states that Kimberly Marler, LASN elected consultant has submitted a letter of resignation by email. Also, There is no deposit for the convention fees. Lastly, please send by email to Aimee with corrections to the meeting agenda prior to the meeting.

Discussion: Ryan discusses the image of Nursing day at the Learning center in Alexandria. There will be two speakers, one of the speakers is Ms. Pounders. Grambling state is sending five students to the Image of Nursing day! It is located at the airbase, and Ryan will be sending an address and map to the Image

of Nursing day to Nicole so she may complete a flyer to be sent to each school. The board meeting on July 16th will be at Rapides hospital in Alexandria.

Motion 5- I move that we accept officers, committee, and consultant reports with editorial changes.

Submitted by: Staci Love seconded by Bridgette Robertson

Action: moved Motion passed at 10:50 am.

Topic: Convention

Discussion: Ryan discusses the Best Western in Alexandria. He has taken pictures with his digital camera for the board to look at. The Best Western has cheap suites which can hold 5-6 people for \$80 dollars. Convention registration will begin on the 28th of October. Each board member needs to plan to arrive to the Best Western on the 27th of October.

Discussion: Brandi and Ms. Moore will help with the white elephant for Thursday night, as well as Ana and Bridgette will help to coordinate the white elephant. The themed party – goes better with facility if the name is not used at a “party” but rather as a meet and greet masquerade. Historically with past LASN board members not much money is made as a fundraising for LASN. Chanal suggests about letting schools know in advance about the masquerade and advertising selling masks at the convention. Bridgette will be responsible for getting together prices for the masks. Bridgette also suggest writing the word candidate on the mask or signify candidates/delegates by a different mask. Brandi and Bridgette will be responsible for assigning the appropriate attire for the students to wear for those who attend.

Discussion: Possible idea to have a panel for the travel nursing focus session. Ryan asks about a focus session Dena Norton with the Coalition of Nursing to come speak about the Image of Nursing. It is decided that we will do a focus session on the Image of Nursing instead of having both a focus session about Oncology and Hospice Nursing. It is also decided that due to popularity, Nurse Anesthesia and Forensic Nursing should be include rather than Psych nursing.

Discussion: The first day dress for students should be clinical uniforms, Ryan suggest about his not being in clinicals and not being in nursing, questions about facility not supporting this idea. It is decided that the first day of convention will be Nurse clinical/school spirit day.

Topic: Schedule for convention

Discussion:

Wednesday night LASN board arrives for a dry run of how convention will be

Thursday- scholarship interviews begin at 9 am and lasts until 3pm
5-7:30 pm COSP (council of school presidents)

Give ideas for projects from each local SNA chapter. Each board member will speak about his/her position and give ideas/advice for the future leaders.

Friday-8:30 am -2:30 pm registration (delegate credentialing)

Close the exhibit hall during the focus sessions

Exhibit hall open from 9-10 am open at 11-1 pm from 2:00 to 4:00 pm

Focus sessions

10 am-10:50 am

1. Nurse Anesthesia
2. Hospice
3. Empowerment

Faculty luncheon 11 am-1 pm/SUMR leaders day 11 am-1 pm with food (pizza)

Focus sessions

1:15 pm-2:05 pm

1. Complementary nursing
2. Professional standards
3. Moving forward

Focus session

3:00 pm-3:50 pm- Bioterrorism

HOD 3-4:30 (nominations for candidates)

Open ceremonies 5-7 pm

Opening night celebration at 7 pm -9m

Saturday

8-12 **registration** (delegate credentialing)

Exhibit hall open from 8-12 pm

HOD from 9-12 pm

Candidate luncheon from 12:30-1:30 pm (questions for the candidates)

Focus session

2 pm-2:50 pm

1. Transcultural nursing
2. Forensic
3. Profession to Profession

Focus session

3 pm- 3:50 pm

1. Travel nursing
2. Transition
3. Image of Nursing

Voting from 4 pm-5:30 pm

Endnote 6pm-7 pm

Awards banquet 7:30 pm-10 pm

Discussion: Staci needs to get the plaques in Alexandria and find a trophy shop or store in Alexandria. She also needs to look for lamps from last year (that were used for the awards) for scholarship, and paper certificates, written checks, facility award plaque, and honorary membership award. There are currently 968 members total in the state of Louisiana, names addresses and phone numbers were emailed to Staci from Susan Wong. Staci needs to email Nicole the membership list so she can get started on making postcards for all of the members to advertise convention. Nicole will also send the members a flyer about the image of nursing and create a flyer for convention to be passed out at the image of nursing. This should be ready by July 12th and include information on scholarships and for students to watch for the edition of Horizon's for an agenda on convention. Trgyve and Aimee need to email the exhibitors about the exhibit hall for those interested.

Discussion: Ryan will be responsible for recruiting local chapters to help out with the bag stuffing for convention bags. The deadline is August the 1st for the semester packets to be sent to the schools. Ms. Labrosse asks for mailing list of faculty by this Friday June 16th for the faculty awards. Send all pictures to Christina if you have any for the scrapbook.

Topic: New Business: Webpage Update:

Discussion: LASN owns LASN.org, Richard is our new webmaster and needs to be able to access to LASN.org. LASN needs Crilogics's assistance. Trgyve emailed Crilogics, and confirmed we owned the webmaster until July 2006. He can email the files to Rich from our past website so the website would not have to be started over from scratch. LSNA will take care of hosting of the website and LASN is waiting on the two webmasters to speak to each other by hopefully the end of this week or next week that we will have the website together.

Topic: Aftercollege.com

Discussion: Trgyve received in the mail the copy of the contract that was signed, he changed to remain the contract in effect for two years rather than three years (this was a causes of some short delay).

Topic: Horizon's Newsletter

Discussion: Mark Miller at Arthur Davis Publishing would be able to do a Horizon edition similar to the Pelican. LASN would have only four pages, the advertisers would be inclusive for potential sponsors. LASN would have three newsletters published at no charge. As for the convention booklet, Arthur Davis can only offer a convention booklet in newspaper format. LASN would lose money and would have to pay \$8 a book. We need to have at least 250-300 convention books (go with minimum 200 convention booklets). Some exhibitors

will get a free ad in the convention booklet as part of a package deal. It would be better to produce a convention book on our own and have it published. The pre-convention issue of Horizon's would be dedicated to convention (last week of August-first day after Labor Day would be the potential send out day). Trgyve needs each board member's submission by the first of August. This submission is the year-end statement about what serving on the board has meant to you. LASN also needs to create a logo for the convention, email ideas about convention, logos to Trgyve.

Discussion: Christina hopefully will know within two weeks in Coca-cola will be a sponsor for the bags for convention. Name badges needs to be addressed, Nicole will talk to Darla to see who will provide the name badges. Lanyards for the name badges: Ryan will talk with Rapides hospital, military, air force, and army to see about possible sponsorship for the Lanyards for the name badges. Aimee tells the board we need to look at the menu at the Best Western and decide on what menus and meals needs, so she can let Bob know and we can figure out pricing for meals.

Motion 6- I move that we approve Arthur L. Davis Publishing as the new publisher of Horizon's for a period of two years from date of contract.

Submitted by Trgyve Olson seconded by Christina Erwin

Action: moved Motion: Passed at 1:47

Motion 7- I move that the board authorize Horizon's editor, Trygve Olson to sign the Horizon's newsletter contract with Arthur L. Davis Publishing.

Submitted by Staci Love seconded by Christina Erwin

Action: moved Motion passed at 1:48 pm.

Discussion: Aimee is leaving the 23rd of June and will be returning the 20th of August for her internship at UCLA. Aimee suggest to start thinking about transition meeting, and for the board to attend the meeting after the new officers are elected.

Motion 8- I move that with there being no further business-we agree to adjourn.

Submitted by Trygve Olson seconded by Chanal Caine

Action: moved Motion passed at 1:58 pm.