

Louisiana Association of Student Nurses
Executive Board Meeting
March 13th, 2003- Northwestern State University

Meeting is called to order by LASN President Sherry Williams at 11:47 am.

Roll Call conducted by LASN secretary Nicole Dispenza.

Board members present:

- President- Sherry Williams
- Vice President- Aimee Davis
- Secretary- Nicole Dispenza
- Treasurer- Staci Love
- Region I Director- Ryan Moore
- Region II Director- Bridgette Robertson
- Region III Director- Chanal Brown
- Special Events Coordinator- Brandi Simmons
- Horizon's Editor- Trgyve Olson
- Presidential Consultant- Debby Moore
- LSNA Consultant- Patricia LaBrosse

Members absent: Ana Depuy-Region IV director, Ashley Lemoine-BTN
Membership, Andranecia Cox-Parliamentarian

Quorum: Sherry Williams, President declares determination of quorum is 8
members a majority. There are 9 voting members out of 12 present.

Motion 1 I move that we accept the agenda for March 13th, 2004 as a working
agenda.

Submitted by Staci Love seconded by Brandi Simmons.

Motion passed at 11:49 am.

Motion 2 I move that we accept the meeting minutes from February 20-22, 2004

Board of directors meeting as working minutes.

Submitted by Christina Erwin seconded Nicole Dispenza

Motion passed at 11:55 am.

Discussion: Email Nicole meeting minutes adjustment by March 26th

Motion 3 I move that We accept the financial report with editorial changes.

Submitted by Ryan Moore seconded by Brandi Simmons

Motion passed at 12:04 pm.

Financial Reports by Staci Love

Checking balance \$22734.45

Savings \$6586.09

Staci received a \$600 check from the US Army Healthcare Team for past state convention

All media fees from state convention has been paid up to date, paid on December 10th, 2003

\$970 income from membership from SNA statewide

Mary Foley issue- LSNA is to pay for half of her speaking fees

Officer Reports:

President Sherry Williams

-Copy of the contract with Innovatis, the contract has been signed this month and they are officially working for us

-Worked on the photo CD's, see typed report

-Copy of an email, sent out leads for NO and BR, sent out leads for MI and looking for responses from these areas for SUM-R-LEADERS day

-BR is booked for 1st 3 weekends in October, still looking for places to have for state convention

-Prospectus, consulting agreement, nondisclosure, \$1200/month is to be paid to them

-Ms. Labrosse brings up 15% commission that is in Innovatis contract, how will they generate the cost of their fees

-Sherry replies that an increase membership, income taxes, state convention, SUM-R leaders day, sponsorship for ads image of nursing, Ryan has been working with Johnson and Johnson, ways to offset costs

-Letter to Ashley Lemoine about not attending meetings and board retreat, sent by certified mail, this morning an email was sent from Ashley to Sherry stating her desire to still participate in the board, spoke with Kimberly Marler and she stated that Ashley wanted to stay, but Ashley was at work today

-Discussion about whether to allow Ashley to stay on the board, we can open the position statewide

-Discussion about how the position will be filled, Chanal offers to possibly offer to take up the role, she has 5 schools in her region and a majority of Ashley's job is broken up between all of the region directors

-Trygve brings up the definition of the BTN Membership, possibly could be

within the region directors to stay up to date with membership within their region

-Christina points out that Innovatis is being paid for membership, possibly point to change the by-laws about the BTN membership position

- Ms.Labrosse points out to look at all of our roles to see what Innovatis can do to take work off of our roles, Lee should be promoting positions for LASN
- Aimee talks about energy in pre-nursing students, and Sherry points out that we need to keep the BTN position because it is an important position promoting membership statewide
- Brandi discusses that SUMR Leaders Day in the summer will hopefully get people motivated to run for an office

Motion 4 I move that Ashley Lemoine be removed from the LASN BTN director because of her absenteeism and failure to communicate with the board in a proactive manner.

Submitted by Aimee Davis seconded by Trygve Olson.

Motion passed at 12:36 pm.

Discussion: Sherry will send a registered letter in the mail for this confirmation

- Ms.Labrosse discusses when a person is assigned duties by the president,
- Trygve brings up that no LASN officer may have no more than one position, a vacancy on the executive board can be assumed
- Sherry will do some research on the position with Lee and research in the by-laws about what will be done
- Chanal presents interest in assisting with the vacancy of the position of BTN membership

Vice President Aimee Davis

- Working on making a decision of the location and weekend, New Orleans is the first choice and Baton Rouge is the second choice, a decision is to be made at the end of this month
- Themes for movies, new images/slogans/worked with SWAT, do like a grammy's for the awards banquet
- Work on recruitment and spoke with pre-nursing students, large increase in local chapter, make pre-nursing student aware that they can hold a position
- Possible ideas for state convention about doing focus session on legalities within nursing, taxes, and other

Meeting reconvenes at 2:10 pm.

Secretary-Nicole Dispenza

- Had a monthly meeting with my Dean
- Typed up start of meeting minutes
- Typed up new phone list and made copies
- Typed up birthday list (still pending on LSNA consultant)
- Organized PR information and made copies for Lee
- Photocopied officer reports that were sent to me for the meeting
- Emailed Sherry about email sent to me about Death and Dying book
- Organized folders for the meeting Saturday

Treasurer- Staci Love

-Committees, fundraising committee discussion to be later

Region I Director-Ryan Moore

-Contacted Grambling, they have no members, have left a message, will try to get some more members, they are paying their local dues, they are not part of NSNA or LASN (they are paying \$5 a/year only to the school)

-Trying to find out how many members are going to national convention

-Contact about email list for the school members still pending and will be sent as much as possible

-May come down to each separate school's SNA chapter to get each particular email

-Brandi suggests to make copies of forms (for LASN records) that members fill out for nationals that are sent to nationals for their records

-Sherry says to encourage schools to keep updated information through emails

-Image of Nursing: Trying to get a Rapides hospital in Alexandria, a meeting, anyone in SNA can come to voice their opinion about Image of Nursing and how they want to change it, possibly sometime in July, will try to get Johnson and Johnson to help out, will get with Lee to promotion for the Image of Nursing

-Ms. Labrosse talks about Georgia organization, suggests to call Tawna Pounders so the money to be used for scholarships etc., possibly collaborating between LSNA, LASN, and Johnson and Johnson

-Try to recruit area graduating high school seniors to think about nursing as a profession

Region II Director- Bridgette Roberston

-Starting mailing things through certified mail, sent a handwritten letter to LSUE

-Contacted with southwest LA education department and they will provide material for different health problems, have many resources, offered to give condoms, pamphlets, posters, red ribbons

-Mailed out prospectus video from Ryan

-Student push toward promoting awareness for legislature of nursing, groups five or more get a discount of \$15 on Link to the legislature day

-Red ribbons will be passed out at the Link to legislature, possible fundraising idea to sell t-shirts

-Trgyve suggests dressing in business casual, and not selling them at Link to the legislature

-Ms. Labrosse talks about it is not a LSNA sponsored event

-Christina suggests going to the LANDPAC, is an extra \$25 but is well worth

-HIV/AIDS initiative, reserved a display case in the student union displaying an issue in the legislature about access to their medication, health related, as well as information that people may not know at Bridgette's nursing school

-Staci suggests to post on her website as well, and to tell the members that they can access their information

-Trgyve wants a picture with Governor Blanco and nursing students, legislature chair write up a summary of the days events, key highlights, encouraging students to attend, send a synopsis to Staci so she can pass on to her school

Region III Director: Chanal Brown

- AIDS program mentioned, spoken with all of the schools attending Nurse's legislature day on April 6th
- Spoke with Ms. Rawlins (may be running for a national position), Southeastern school
- Baton General reported that all of their officers are graduating, spoke with Ms. Vaughn about recruitment, typo for Nomination and Elections committee
- By laws committee chair- Trgyve points out looking at the by-laws and looking for changes, and to give Lee an idea of by-laws that need to be amended and changed and what the process would be required to change them

Region IV-Ana Depuy

- Ana is talking to Lee about state-wide community service activity
- Trgyve talks about glucose screening and blood pressure screening
- Bridgette talks about Diabetes that was worked in her schools, it seems as a lot of colleges are involved in diabetes
- Ms .Labrosse talks about the AHEC: they have pamphlets and information for diabetes focus and may be willing to supply other information about Diabetes
- Propose a possible idea for a community service LASN t-shirt

Horizon's Editor: Trgyve Olson

- monthly report change from last month, the themed area will be done by Susan Steele (Nursing is how we care, faculty stress task-completion, and students are only focused on doing tasks, need to incorporate care)
- There was an problem with some students not receiving Horizon's, they said they used the email list/address list that LASN has supplied them with, this will be looked further into
- Hospital America will send extra copies, Monday March 15th is the due date for submissions, if it a long term information submit to Horizon's, but if it is short term then contact the Region Directors
- Ms.Labroose requests deadline date, it will be mailed out the first week of May,
- Third issue of Horizon's is Nursing this is What we do, pain control, palliative, death, dying, trying to create an awareness to students that there are other areas of nursing
- 4th editions will be dedicated to convention
- Letter to be sent to crotlogics to cancel the contract, was automatically renewed on Feb.1st, needs to be 30 days before
- We have an email from Jan.18th, no task completion was done (if he tries to talk about pro-rated)
- Pictures, cover of the last issue of Horizon's, any pictures of what we are doing

- E-horizons is not being done because we do not have frontpage software, we need to get the email list
- Can have an option to get the Horizon's newsletter online, is emailed when Horizon's is published
- old contract is signed by the president, need to send a letter for canceling the contract, after the letter is sent, 30 days after the contract is finally terminated

Brandi Simmons- Special Events Coordinator

- Trying to get a logo for a t-shirt, Louisiana, trying to get some quotes, would be 80 t shirts, maybe will still get another quote,
- need to get particular information from Ana about the t shirts
- Sherry talks about a t-shirt to wear to convention, want a state logo on the back, could be a fundraiser at state convention, Sherry will get in contact with Innovatis to work out a fundraising deal
- Fundraising committee for the convention, researched some frames, researched photo paper, printed out the frames, smooth acrylic frost frame, put convention dates and location, more we order the less we pay, requires 7 school days plus shipping, payment due 30 days from the date of invoice will be added to past due accounts
- will be shipped to the hotel under Sherry's name, possibly not printing any information on the picture frame engraved
- Christina talks about copyright issues for using NSNA
- possibly use of photograph that is 4X6 and 5X7 and Sherry will research at home with her printer
- Fundraising Committee includes Staci, Brandi, Christina
- Ms. Labrosse discusses about the looks of different pictures on two different pictures
- Minimal quantity is 72, 500 pictures
- \$25 for the table to use at convention, Ink cartridge is 30-65 dollars per cartridge
- Suggestion for not using glass frames, by using paper frames

Motion 6 I move that we approve a spending limit of \$2000.00 for the fundraising committee to use procuring materials for the April 2004 NSNA convention LASN Fundraiser

Submitted by Trgve Olson seconded by Bridgette Robertson

Motion passed at 3:58 pm.

- Fundraising committee will keep us posted on fund-raiser: possible idea of just printing out photos with text using a small cardboard frame

Christina Erwin- Historian

- Board retreat copied pics for CD submitted for Horizon's
- Email pics for Christina for video scrapbook

- Compiled pricelist for photo paper for fundraiser
- Contacted for convention in October, attraction information for each place NO/BR Chamber of Commerce, contact for visitor's bureau
- Idea for selling Mardi Gras beads at the table as well, idea for Mardi Gras/LA basket
- Idea for state convention (masquerade on one of the nights for convention), selling masks for a fundraising

Pres Consultant- Debbie Moore

- Badges made w/ LASN and the officers will be made
- Worked with Sherry and Ryan positions

Motion 7 I move that we accept all officer, committee and consultant reports with editorial changes for March LASN board meeting.

Submitted by Staci Love seconded by Brandi Simmons

Motion passed at 4:15 pm

Old Business:

- Trgyve membership updated list Feb.18th 926 that will drop to 821 because of renewals
- Staci receives membership list and will send out a list of new members
- Possible sending letter/postcard to new members welcoming them to LASN, asking for email addresses
- Website with logging of name, and email addresses with security and privacy

Motion 5 I move that with being no further business, we adjourn the meeting.

Submitted by: Trgyve Olson seconded by: Staci Love

Meeting adjournment at 5:04 pm.