

Louisiana Association of Student Nurses
Executive Board Meeting
January 17th 11:00- Our Lady of the Lake Administration Building

Meeting is called to order by LASN President Sherry Williams at 2:20 pm.

Roll Call conducted by LASN secretary Nicole Dispenza.

Board members present:

- President- Sherry Williams
- Vice President- Aimee Davis
- Secretary- Nicole Dispenza
- Treasurer- Staci Love
- Region I Director- Ryan Moore
- Region II Director- Bridgette Robertson
- Region III Director- Chanal Brown
- Region IV Director- Ana Depuy
- Special Events Coordinator- Brandi Simmons
- Parliamentarian- Andranecia Cox
- Horizon's Editor- Trgyve Olson
- Elected Consultant- Kimberly Marler
- Presidential Consultant- Debby Moore
- LSNA Consultant- Margurite Meaux

Members absent: Ashley Lemoine, BTN Membership

Quorum: Sherry Williams, President declares determination of quorum is 8 members a majority. Determined by LASN with 11 out of 12 voting members present.

Motion 1 submitted by Ana Depuy: seconded by: Brandi Simmons
The agenda from 1/17/04 be adopted as a working agenda
Action: moved: Passed at 2:24 pm

Motion 2 submitted Brandi Simmons Seconded by: Ana Depuy
Barbara Robertson is allowed to sit on the January 17, 2004 LASN board meeting
Action:.. Moved at 2:25 pm.

Motion 3 submitted by Bridgette Roberston seconded by Chanal Caine Brown
We accept the November 15,2003 minutes with editorial changes
Action: Moved at 2:27 p.m.

Financial Reports by Staci Love

Checking balance-\$22,612.44

Expenses include mid year convention, bills

LSNA check for Nightingale awards for tonight for attendance is due

\$6,554.75- Savings account balance

Option 2 membership addition to savings

Discussion: Vouchers- We need to vote whether we would get reimbursed for the transitions meeting in Lafayette, it is decided that because attendance in convention would require a trip back to the original starting destination that we would not be reimbursed for our mileage

Please note: If you ride with someone, only the person who drives is the one who is being reimbursed for mileage

Discussion: policy change of the use of MapQuest for reimbursing board members instead of mileage, we will use this system

Motion 4 submitted Staci Love seconded by Trgve Olson

I move any newly elected LASN board members voted into office during state convention will not have any extra travel/lodging expenses paid (hotel fee, 20 cent per mile) for the transition board meeting with editorial changes

Discussion

Moved at 2:40 pm

Motion 5 submitted by Christina Erwin seconded by Ryan Moore

I move that we accept the financial reports with editorial changes

Action: Moved at 2:45 pm

Officer Reports:

See binder papers for each officer reports:

President Sherry Williams

Vice President Aimee Davis

Secretary-Nicole Dispenza

- New Phone Tree set up, see officer report for details and list of names, when one person starts, they need to call the next person on the list, if that person does not answer (Leave messages) you continue on the list until you reach a person and then they will pick up the next call
- Board Buddy- this is a new program we will start to get to know each other as a board better, we will draw one name from a pile and that person will be your board buddy for the month
- You are to do three nice things for your board buddy such as send a nice email, give them a phone call, bring them cookies to the next meeting

Treasurer- Staci Love

- Discussed in financial report earlier
- LASN has not been reimbursed from Mary Foley from LSNA

Region I Director-Ryan Moore

- Viewed a Johnson and Johnson video, we will view this video at the board retreat
- Been in contact with the Discover nursing program, they are working with possibly getting scholarship to give away for state convention

Region II Director- Bridgette Roberston

- Adopted HIV/AIDS as our legislative intuitive issues, an email has been sent
- Encourage local SNA chapters to propose an informational forum at schools, with AIDS awareness as a main topic for the students
- Nurse Day at the legislature is February 6th, a letter is to be submitted to the Congressmen, a lot of publicity at this event at the Capitol in Baton Rouge,
- An all-day event, meet on the steps of the Capitol

Region III Director: Chanal Brown

- Spoke with Nichollas state gave her an email address, asked every school in the region to send a copy of updated members
- Ideas for state convention- Movie theme, one day come dress as a uniform in for a movie theme (every day is a different genre) (example Doc Hollywood)

Region IV-Ana Depuy

- Heard back from some schools, Charity is electing new officers and will inform her
- William Carey is electing officers and they do not have an advisor, details are being looked into
- As soon as she gets addresses she will be having a dinner with faculty advisors for each school to work together
- Ideas for getting a community teacher to talk at the dinner
- Overall health is 49th ranked out of all of the states, we need to promote the health of Louisiana to student nurses
- Look at the websites to learn about information about different events

- March is Diabetes month, she is trying to pick a day to go somewhere to do glucose testing as a region-wide event
- Ideas for State community service for state convention by holding a penny drive and bring change to convention and donate to the Ronald McDonald home

Horizon's Editor: Trgyve Olson

- Emailed draft of Horizon's newsletter to Hospital of America on December 1, 2003
 - New next publication date deadline is April 1st, 2004
 - The printer will be mailing this to May 1st 2003
 - Needs articles no later than March 15, 2004 need
 - If no article is submitted, it will be printed as no publication under your particular board position
 - Please fill in webpages
- How to set up webpages: www.lasn.org/board click on submit article then sign on the mail list, and type in the name and password

Brandi Simmons- Special Events Coordinator

- Board retreat information to be discussed under new business

Old Business:

Discussion: on to whether LASN should pay for National Convention

- Last year Kimberly had her registration fee paid for but paid for her entire trip out of her own pocket, she was able to raise funds from her school
- LASN last year sent the President and the presidential consultant to attend convention
- If we decided to take money out of our budget for Nationals, then a Board meeting needs to be held at National convention
- We need to save money as a board, and it is not advisable to spend our whole entire budget for each position at the beginning of the year just on National convention

Motion 6 submitted by Trgyve Olson seconded by Aimee Davis

I move that we postpone discussion on NSNA convention until the next board meeting

Action: Motion passed at: 3:39 pm

NEW BUSINESS

Innovotis Prospectus- Revised prospectus for the Lee Melancon Innovotis proposal

- New additions: Page 2- Web development, they will take over webdesign, firewall, layout of E-horizons newsletter etc.
- The original price was \$1,000 for 12 months and now with the new additions \$1,200 for 12months per month
- Additional fees for outsource
- LASN will be legally responsible for the payments per month when a contract is signed
- Innovotis will help us plan and execute fund-raisers, and negotiate cheaper contracts for LASN as a non-for-profit organization
- Innovitos operates has a similar contact with LSNA, an example of has the Nightingale awards
- Lee also work individually with the membership of SNA throughout the state, he will attend the board retreat and train us each individual officer for their position
- Our current contracts were made by the previous board last year, the E-horizons newsletter will be currently updated by Innovotis
- We have not had turnover from our past webmaster, problems include posting of minutes and other technical problems
- Innovotis receives 15% from the fund-raisers that LASN holds
- Innovotis will be working 60 hours per month dedicated to fundraising,
- Staci states that minus our budgets will have 10,000 available, this would leave approximately 8 months to do fundraising to start making money
- Brandi suggest to include a clause for LASN so within a certain time frame if we are seeing results
- Suggest looking at other student groups, look at what you want to do other than raising money
- It is a transitional, as LASN we will learn how to raise money, Lee will train each one of our positions to take to our different chapters starting at the board retreat
- As a board we need to look at what we want as our board, when we want to see turnaround, when will see the results, how the mechanics of each position will work and how to implement the policy incorporated in time

Motion 7 submitted by Aimee Davis seconded by Trgyve Olson

I move that we vote on the Prospectus for LASN (revised)

Action: Moved at 3:37 pm

Abstained by Brandi Simmons

Motion 8 submitted by Trgyve Olson seconded by Aimee Davis

I move that we vote to accept the revised proposal from Innovatis Inc Worldwide to assist LASN in its operational fundraising, website, membership, and other duties as described in the prospectus

Action: Moved at 3:45 pm

Abstained by Brandi Simmons

Discussion: Board retreat- location and time

Lee Melancon available Febuary 20th starting date

- See special events coordinator report for the prices for each of the different lodges
- Ms. Meaux suggests using her Bed and Breakfast for our retreat, there will be no charges for sleeping there
- Log Cabin Inn stay in Blue
- Food that needs to be prepared needs to be bought, brings sleeping bags, pillows, a pair of good shoes, fishing rods
- Think of at least one leadership activity for the board retreat and email it to Brandi

Motion 9 submitted by: Christina Erwin seconded by Brandi Simmons

I move that we accept Mrs. Meaux invitation to have the LASN Board retreat at her bed and breakfast on the date of February 20-22, 2004

Action: Moved at 3:48 pm.

Motion 10 submitted by Aimee Davis seconded by Trgyve Olson

I move that we adjourn this meeting with editorial changes

Action: Moved at 4:56 pm.

Meeting adjourned at 4:56 pm.