

Louisiana Association of Student Nurses
Transition Board meeting- Executive Board Meeting
October 19, 2003- Lafayette, LA

Meeting is called to order by LASN President Sherry Williams at 3:06 p.m..

Roll Call conducted by LASN secretary Nicole Dispenza.

Board members present: President- Sherry Williams
 Vice President- Aimee Davis
 Secretary- Nicole Dispenza
 Treasurer- Staci Love
 Region I Director- Ryan Moore
 Region III Director- Chanal Brown
 Region IV Director- Ana Depuy
 Horizon's Editor- Trygve Olson
 Special Events Coordinator- Brandi Simmons
 Parliamentarian- Andranecia Cox
 Elected Consultant- Kimberly Marler
 Presidential Consultant- Jeffrey Hamilton
 LSNA Consultant- Margaret Meaux

Members absent: Bridgette Robertson, Region II Director, Ashley Lemoine, BTN Director

Quorum: Sherry Williams, President declares determination of quorum is 8 members a majority. Determined by LASN with 10 out of 12 voting members present.

Topic: President discusses that in order to conduct the meeting must have majority of members present along with a consultant as well as approve for old board members to be given permission to sit in the meeting.

Motion 1 submitted by : Christina Erwin seconded by: Ryan Moore

I move that any old board members be present at the transition board meeting including: Dana Pierce, Keysha Nabours, Tiffany Gray, Jenny Stevens, and Darla Webre with editorial change.

Action: moved: Motion passed at 3:20 p.m.

Discussion: President decides if board member wish to leave they must ask for permission.

Motion 2 submitted by Brandi Simmons seconded by: Kimberly Marler

I move that we accept the agenda of October 19th, 2003 as a working agenda with editorial changes.

Action: moved Motion passed at 3:22 p.m.

Discussion: Appointment and voting for Parliamentarian

Motion 3 submitted by Ryan Moore seconded by Trygve Olson

I move that the 2003-2004 board members appoint Andrenca Cox as LASN Parliamentarian for the 2003-2004 Board of Directors

Action: moved Motion passed at 3:27 p.m.

Discussion of explanation of use of Red and blue cards accordingly and the use of proper rules for parliamentarian procedure by Ms. Margaret Meaux.

Discussion of knowledge of each officer position to refer to the by-laws in notebook, each position will read responsibilities at the next meeting.

Discussion of appointment of Committee Chairs for the Region Directors

-Chanal Brown, Region III Director asserts interest in Nominations and Elections Committee and is appointed by President Sherry Williams

-Ana Depuy, Region IV director shares interest in Charity and Committee Service Committee and is appointed by President Sherry Williams

-Ryan Moore, Region I Director- discusses interest in committee for Image of Nursing and is appointed by President Sherry Williams

-Bridgette Robertson not in attendance and is appointed by the President Sherry Williams to the committee for Legislative committee

Discussion of donation letters and if you need tax write off, and a copy will be given at the next meeting.

Financial Report- Staci Love, Treasurer

-Will review old budget for each member of the board and will issue each budget accordingly

-Vouchers will need to be filled out for things for LASN and turned in with the receipts

-Mileage should be reported to the next board meeting to determine what normal mileage is considered and is recorded and is reimbursed for 15 cents per mile with a voucher turned in spoken by Dana Pierce

-Most expenses need to be discussed and approved by the board and is given a petty cash limit as noted by Margaret Meaux

Discussion of Next Issue of Horizon's by Horizon's editor- Trygve Olson

-Next Horizon's issue will be mailed in December 15th, 2003

-Suggestions to look at old Horizon's for previous board members biographies

Discussion for an article to be written for what took place at convention, stating what was felt, and what was gotten out of article and Sherry will write this articles

Topic: Letters of Introduction to Dean and school presidents

Discussion:

Letters need to be sent by the Region Directors and the BTN Membership sent personally, place phone calls, email or introduce in person

-Need a list of names of people/school who are contacted and include phone numbers

-Keeping in contact with schools

-Letters should include, name, and school position, what will be done for the school

-Region directors need to send a letter to each school in your region/district explaining your representation and your purpose

-BTN director will send a letter to every school explaining the position of BTN

-The President will send a letter to every school explaining all of the Board members positions

Topic: To Do List

1. Keep a to do list for every meeting to stay on track of what is assigned and expected of you

Topic: By-laws and by-law changes, as well as other typographical errors are to be fixed by the secretary and sent to the board members and the webmaster

Topic: NSNA Mid-year Convention In New Orleans

Discussion:

1. All board members are encouraged to attend to learn information about their positions

2. Staci Love is assigned to submit names to NSNA of members and pay for members because deadline for convention is October 20th

Discussion of possible fund-raiser weekend of Midyear convention

Motion 4 submitted by: Trgyve Olson seconded by: Christian Erwin

I move that we postpone discussion of any special event fund-raiser activities by the 2003-2004 LASN Board members after the NSNA mid year conference so we may have a chance to feel more individually settled in our positions and as a group

Motion 5 submitted by: Ana Depuy seconded by: Chanal Brown

I move that the next LASN Board meeting be held on Saturday, November 15th at 7 pm in New Orleans.

Abstained by Brandi Simmons

Discussion: Brandi Simmons will find out possible information about having it at NBC newsstudio and email further information

Motion 6 submitted by Nicole Dispenza seconded by Brandi Simmons
I move that LASN pay registration fees for all board members and reserve two rooms for 2003 midyear convention. Cost not to exceed \$1000.00.

Discussion:

1. Make sure all receipts are kept for mileage!

Meeting adjourned at 4:51.