

**Louisiana Association of Student Nurses
Executive Board Meeting
LSNA Board Room
Baton Rouge, LA
October 8, 2005**

Meeting is called to order by Christina Erwin at 10:49

Roll Call conducted by LASN Secretary Meghan Scott

Board members:

**President- Christina Erwin
Vice-President- Emily Richardson
Secretary- Meghan Scott
Treasurer- Regan Grissom
Region I Director- Ryan Moore
Region II Director- Vacant
Region III Director- Chequita Hilliard
Region IV Director- Allison Vallee
Historian-Recorder- Samantha Summers
Horizon's Editor- Seth Stanfield
Special Events- Vacant
BTN- Trishana Ducros
Parliamentarian- Kimberly Robertson
Elected Consultant- Vacant
Presidential Consultant- Trygve Olson
LSNA Consultant- Patricia La Brosse**

Meghan Scott, LASN Secretary, determines quorum as 6 voting members out of 9 voting members. There are 6 voting members present. The following members are not present: Chequita Hilliard, Ryan Moore, and Trishana Ducros. There is no consultant present; therefore, the Executive Committee will serve as the voting body.

Motion I: I move that we accept the agenda for the October 8, 2005 meeting as a working agenda.

Submitted by: Emily Richardson

Seconded by: Regan Grissom

Action: Passed at 10:50

Motion II: I move that we accept the meeting minutes from the August 20, 2005 executive board meeting with editorial changes

Submitted by: Emily Richardson

Seconded by: Regan Grissom

Action: Passed at 10:50

I. Reports

Due to the special circumstances, board reports were not mandatory for this meeting.

II. New Business

A. LASN Convention Reschedule

1. Updates on Radisson Hotel
 1. Christina stated that she has heard that the Radisson Hotel in Kenner had some damage. Emily has called and left messages; she is still awaiting a response.
 2. We need to find out if they are going to refund our deposit. The contract states that the deposit is nonrefundable because it will be applied as a credit towards the event. However, it also states that if the hotel is unable to uphold its end of the contract, the deposit will be refunded. **Emily will contact the hotel regarding deposit refund.**
2. Updates on hotels in other cities
 1. Emily contacted Best Western but they have not called her back.
 2. All of the hotels in Shreveport and Baton Rouge are booked.
 3. The Sheraton in downtown Baton Rouge predicted being booked until April or May of next year.
 4. Alli stated that Region IV nursing students will not be able to attend convention if it is going to be held this semester and possibly even next semester. She updated her blog asking for Region IV students to contact her.
3. Speakers
 1. Samantha has canceled as many speakers as she could contact. **All of them said that they are willing to speak at the rescheduled convention if they are available.**
4. Exhibitors
 1. All were notified by Carol of the cancellation
 2. **Regan needs to refund them their money**
5. Registration
 1. After College did online refunds for the students who registered online. Thank you to Seth for taking care of that! ☺
 2. **Regan should acknowledge the cancellation by copying the notice on the website and mail it to the students who pre-registered.**
6. Awards
 1. **Regan received an award application, which she will return to the school**
 2. **The Executive Board decided that the award criteria will include all activities from 2004-2006 school year at the next convention**
7. Scholarship application

1. Some of the people that have applied for scholarship for the 2005 convention will be graduating
 2. **The board agreed that scholarships are part of convention and if there is no convention then there are no scholarships being awarded**
 3. **Regan needs to contact all of the people who submitted scholarship applications (4 people) to tell them that they are ineligible.**
8. Rescheduling convention
1. Possibility of tying LASN convention in with the LSNA convention in April
 - i. Problems:
 1. hotel availability
 2. NSNA convention is being held in April. Having our convention in the same month would not be cost effective for schools and students wishing to attend both conventions.
 2. Seth suggested booking an auditorium at a school for a one day convention. Christina stated that we cannot have a one day event because floor nominations have to be open for two days in the House of Delegates.
 3. NSNA convention is being held in Baltimore, MD in April 2006. Since we are not going to have a convention between now and then, LASN board members will have to rely on fundraising to attend NSNA convention.

B. Board Positions

1. **After much discussion, the board decided to freeze our positions and wait till October 2006 to reschedule convention.** The main concern at this point is if our organization can survive financially for the next year.
2. Regan does not have the checkbook; it is safe in her apartment in New Orleans. However, she stated that the current monthly expenses are LSNA, the website and reimbursing board members for travel, supplies, etc.
3. The bylaws state that the LASN Board of Directors is suppose to meet every month, but at this point, we do not need to meet every month because there is no business to discuss. Having meetings every other month for the time being will save the organization money on gas. **Meetings are being**

suspended to every other month until further notice.

4. Alli voiced concern about her and Kim graduating in December. At this point, they are unsure about where they will be living, working and if they are able to take time off from work to fulfill the requirements of LASN. Christina stated that the board would take that into consideration when the time rolls around and that at this point it is in the best interest of LASN to freeze the current board positions. She also state that by all means work takes priority.

C. Newsletter

1. Seth stated that the newsletter is scheduled to be distributed next month. We are paying for the newsletter through the LSNA contract; therefore, we should send them out.
2. The newsletter will be posted online for the New Orleans students who are not receiving mail.
3. Samantha stated that she will write an article about Hurricane Katrina for the newsletter.
4. Every board member should write a report of your office for the newsletter. If you don't have anything to report then you can write about the effect Hurricane Katrina had on you, volunteer experience with victims, etc.

D. LASN Website

1. Great job Seth on updating the website!!!!
2. Suggestions for additions to the website
 - i. Links to all of the schools homepages
 - ii. Journaling on Hurricane Katrina
 1. Seth stated that he thinks there is a blog that is empty on the website. He can make it a site for nursing students to share Hurricane Katrina stories
 2. Board members should share some of their experiences since the hurricane, including people you have come in contact with, volunteer experiences, things you have seen, etc.
 3. Samantha stated that some of the students at her school did some volunteer work for clinical hours and had to journal on their experience.

She will contact the students to see if they are interested in posting their journal on the LASN website. If they are, Samantha will have the students sign a release.

4. Photos of volunteer efforts
5. Thank you note for all who donated money and/or clothing
6. Seth will post the open positions of Region II Director and Special Events Coordinator on the website.

E. NSNA Mid Year- November 10-13

1. The bylaws state that LASN can pay for the President and the Presidential Consultant to attend NSNA Mid-Year. Christina stated that she is willing to go, but asked the board if we wanted her to go due to our financial situation.
2. The board agreed that it is important for someone to represent Louisiana due to the recent disaster
3. Kim suggested that we contact LSNA to see if they will assist in paying for Christina to go.
4. Christina will come up with an estimated cost for the trip and she will contact Mrs. LaBrosse.
5. The registration deadline is approaching
6. Christina is also going to contact NSNA to see if they will give her complimentary registration and help pay for the cost of the trip

F. LSBN update

1. Their office was completely ruined in New Orleans. They have relocated to the Baton Rouge area.
2. They have been very understanding in regards to NCLEX results and Licensure
3. The new phone number is (225)763-3570 or (225) 763-3577

G. NSNA/ LASN Relief Efforts

1. NSNA relief efforts
 1. NSNA sent out an e-mail and a packet in the mail requesting donations
 2. The board decided that LASN should not make a donation to the NSNA relief efforts
2. LASN relief efforts
 1. Seth should remove his and Christina home address from the website.

H. Fundraising Ideas

1. Bake sale/raffle of Cane's baskets and Blue Bayou tickets at Our Lady of the Lake Hospital
 - i. Samantha will contact OLOL

2. Kim suggested that we sell jambalaya dinners outside of Wal-Mart.
 - i. Regan will contact Wal-Mart